

Vendor Application



2016 Sugar Plum Bazaar Vendor Application

The SUGAR PLUM BAZAAR is a Westword Best of Denver winning best holiday market featuring vintage, handmade, clothing, jewelry, and other unique treasures.

WHERE:

McNichols Civic Center Building
144 W. Colfax Ave. (at Bannock Street)
Denver, CO 80202
Phone: 720-865-4220

WHEN:

Saturday, November 19th from 10-7pm and Sunday, November 20th from 10-4pm. Set up is Friday and Saturday morning.

WHY should you want to be a part of The Sugar Plum Bazaar?

We insist on providing our vendors and our customers with a memorable shopping experience, which is why we chose the McNichols Building - it is huge, bright, awesome, spacious, edgy, artsy, gorgeous, historical, lofty, and everything we could ask for!! The Sugar Plum Bazaar has been THE event in Denver to find the most creative, original, beautiful, functional, awesome hand-crafted and hand-chosen retail speciality items. Our goal in starting a market was to also include a charity element to our event, and we are proud to have a partnership with local charities, which have included Ronald McDonald House, Colorado Ballet and Children's Hospital in past years. We will get many marketing opportunities through social media, print media, postcards, posters, and our vendors' letting their friends know about us.

BOOTH SPACES

There is space for 90 vendors at this venue (double our last venue!). This will continue to be a juried show. There will be NO entrance fee but vendors and shoppers are welcome to donate to the charity. (We will follow up with info on how to donate.) Spaces are juried and will be given to vendors who sell quality and unique work with an interesting and festive presentation.



Applicant Information

Your Name:

Company name:

Website address:

Description of Goods:

E-mail address:

Phone:

Booth Size:

6 ft table @ \$245

8x8 @ \$290

10x10 @ \$310

10x16 @ \$415

10x20 @ \$565

Please use the following name(s) in all acknowledgments:

I, _____, have read, understand, and agree to the terms for participating in Sugar Plum Bazaar 2016 event at the McNichols Building.

Printed Name

Date

Initials

Due to limited space, we will notify you if you are accepted or not.

Once accepted you have one week to send in payment.

Send checks to Sugar Plum Bazaar attn: Alissa Bush 537 E. Mississippi Avenue, Denver, CO 80210 or you can pay via Square for an additional \$10 charge. Send it to info@sugarplumbazaar.com

Terms:

*Vendors are responsible for bringing tables and display pieces.

*Please let us know if your display might require an outlet. We will do our best to accommodate your request.

By signing this application, you agree to:

1. Vendor is responsible for all licenses and the collection of sales tax.
2. Vendor will leave booth space clean and in good condition with no damage. Due to the historic nature of the building, absolutely NO hanging of any merchandise on the walls or ceilings. Only gaffer's tape may be used on floors for cords.
3. Vendor agrees that their name, image, and images of work may be used for publicity of the event.
4. Vendor will have their space set up and fully staffed for customers during the entire duration of the event – November 19, 2016, 10am-7pm and November 20, 2016, 10am-4pm. Once accepted, you will be sent a vendor info email and assigned a set-up time for Friday night or Saturday morning. No vendor is allowed to leave early or take down booth before the show ends and all vendors are responsible for handling their own sales.
5. Sugar Plum Bazaar and the McNichols Building are not responsible for any injuries or loss to Vendor's person or property from any cause while leasing said premises under this agreement. Vendor accepts full responsibility for his/her merchandise and its safety and agrees to conduct his/her activities on show premises so as not to endanger him/herself or any other persons. No refunds for booth fee will be made unless show is cancelled by Sugar Plum Bazaar. This event is rain, snow or shine. There will be no refunds for inclement weather. If, for any reason the show is cancelled, vendor waives all claims for damages except refund of booth rental fee. Vendor agrees that his/her submitted application is made part of the contract between Sugar Plum Bazaar and Vendor.

Sincerely,
Sugar Plum